

The NSB Trust

Charging and Remissions Policy

To be reviewed annually by The NSB Trust Board

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1. Residential Education and Trips deemed beneficial as part of the Curriculum

A voluntary contribution to assist towards the total cost will be sought for any residential experience or trip arranged by the school. This voluntary contribution will be necessary to cover the cost of board and lodging; transport; supply cover (where a trip takes place during the school day); additional excursions and occasionally other necessary costs.

Where the school is in receipt of Pupil Premium (PP) or Pupil Premium Plus (PP+) funding for a student a subsidy of 50% of the trip will be made by the school.

Our principal aim is to involve all students in these worthwhile activities. If insufficient funds are available, due to not enough parents being willing to make voluntary contributions, the trip may have to be cancelled.

Where additional costs arise which are outside of the control of the school, above those costs stated in the original trip letter, the school will seek an additional contribution from parents. Where a saving is made monies will be reimbursed to parents or, where appropriate, the child on the trip.

2. Residential Education and Trips deemed as extracurricular (Outside of school hours)

The full cost will need to be met by the parents choosing to send their child on the trip.

This charge will be necessary to cover the cost of board and lodging; transport; additional excursions and occasionally other necessary costs.

It may be possible that the school can, in certain circumstances, reduce the overall cost of the trip for all parents, by seeking a subsidy or support from an external agency or through collective fundraising.

If insufficient funds are available, due to not enough parents being willing to pay, the trip may have to be cancelled.

Where additional costs arise which are outside of the control of the school, above those costs stated in the original trip letter, the school will seek an additional contribution from parents. Where a saving is made monies will be reimbursed to parents or, where appropriate, the child on the trip.

3. Withdrawal from Residential Education and Trips

If parents withdraw their child from any school trip or residential experience, we will seek to replace them with another student. In the event of us not being able to do this, we reserve the right to withhold any money paid to cover administration costs or costs incurred with a third party.

This may mean the full cost of the trip need to be paid if a third party has already been paid in full.

4. Examination Entry

No charge will be levied for examinations which a pupil sits for the first time and has been prepared for by the school. Parents will be required to repay the costs for pupils who fail to attend an examination without good reason (e.g. protracted illness; particular family difficulties; or any circumstances beyond the control of the student which prevent attendance on the day of examinations). The final decision will rest with the Headteacher of each Trust school.

Entry costs for examinations will be charged where pupils have not been prepared by the school.

Students who are not or no longer on the school roll will be charged at the rate charged by the exam board plus £4 per module in order to be entered for a public examination. This charge will contribute to the examination invigilator costs and administration costs.

5. Music Tuition

A charge will be made for all vocal or instrumental lessons undertaken by students in Trust schools. A standard rate will apply whether that be for an individual lesson or for a group lesson regardless of the instrument played. The use of a school/NMPAT instrument may incur a nominal hire charge.

Where the school is in receipt of Pupil Premium (PP) or Pupil Premium Plus (PP+) funding for a student a subsidy of 50% for the first instrumental lesson will be made by the school.

In special circumstances, for example for those pupils whose parents are in receipt of benefits, but do not qualify for PP or PP+ funding, it may be possible that a lower charge can be agreed with agreement by The Trust's Director of Music, Trust school Headteacher or the Trust's Chief Finance Officer. This support will be means tested.

Details of the charges for Music lessons will be published annually.

6. Consumables

From time to time, voluntary contributions may be sought to meet the cost of materials used in various subject areas, at the discretion of each Trust school's Headteacher or the Trust's Chief Finance Officer. If the school is asking for contributions or payments of any form from parents, then this will always be requested formally by letter.

For example, trust schools ask for a contribution towards the cost of Food Technology ingredients as it is difficult for parents to provide ingredients on a weekly basis and because the students benefit directly by keeping the products made.

7. Breakages

Occasionally students cause damage to school property. Where students have caused damage to school property deliberately or through their thoughtless actions, the school will pass the cost of repairing the damage on to the pupils and/or their parents/carers.